
Section 1 - Module 8 Institutional Management and Administrative Procedures

No. of Questions: 100
Duration in Minutes: 180

QLabel : Q1

Q3013218) Which of the following is not the objective of institutional management?

- A) Achievement of institutional objectives
- B) Improvement in planning, organising and implementation of institutional programmes and activities
- C) Enhancing productivity of industry
- D) Enhance employees' job satisfaction

QLabel : Q2

Q3013219) Institutional Administration is the process of:

- A) Utilizing appropriate resources for development of Human qualities
- B) Managing activities of educational institutions
- C) Planning, organizing, directing and controlling human resources in educational setting
- D) None

QLabel : Q3

Q3013220) The curriculum drift means:

- A) Identifying missing content in the curriculum
- B) Identifying inappropriate content
- C) Identifying obsolete content
- D) All these

QLabel : Q4

Q3013221) Economic uncertainty, regulatory requirements, and new competitors are examples of what type of factors that affect institutional management?

- A) Intrapersonal factors
 - B) Internal factors
 - C) Interpersonal factors
 - D) External factors
-

QLabel : Q5

Q3013222) Which of the following is NOT true in respect of planning?

- A) Planning is an intellectual activity
 - B) Planning function is only performed at the lowest level of management
 - C) Planning is related to objectives
 - D) Planning is forward-looking
-

QLabel : Q6

Q3013223) Which of the following is NOT true about strategic planning in an institution?

- A) Enhances an institution's capability to proactively anticipate change
 - B) It is a top down approach of planning
 - C) It realizes more on identifying and resolving issues
 - D) Emphasizes on assessment of the environment inside and outside the institution
-

QLabel : Q7

Q3013224) The major value creating skills, capabilities and resources that determine an institution's competitive weapons are:

- A) Strengths
 - B) Opportunities
 - C) Core competencies
 - D) Strategies
-

QLabel : Q8

Q3013225) Which of the following are short term milestones or benchmarks that an institution must attain in order to achieve its long term objectives?

- A) Vision
 - B) Mission
 - C) Plans
 - D) Goals
-

QLabel : Q9

Q3013226) The fundamental purpose of an institution's mission statement is to:

- A) Create a good human relations climate in the institution
 - B) Define the operational structure of the institution
 - C) Generate good public relations for the institution
 - D) Define the institution's purpose in society
-

QLabel : Q10

Q3013227) Responsibility always flows from:

- A) Superior to subordinate
 - B) Subordinate to superior
 - C) Peer to peer
 - D) None
-

QLabel : Q11

Q3013228) In line and staff organisation, the staff performs the function of:

- A) Management
 - B) Advising the management
 - C) Assigning responsibility
 - D) None
-

QLabel : Q12

Q3013229) The following steps are involved in the process of organising:

- (A). Forming supportive objectives
- (B). Delegating to the head of each group the authority necessary to perform the activities
- (C). Establishing enterprise objectives
- (D). Identifying and classifying activities

Choose the **correct** answer from the options given below:

- A) (C),(A),(B),(D)
 - B) (C),(A),(D),(B)
 - C) (A),(C),(D),(B)
 - D) (A),(C),(B),(D)
-

QLabel : Q13

Q3013230) Matrix organisation' refers to:

- A) Organisation where authority and responsibility coexist
 - B) Organisation in which two or more basic types of departments are combined
 - C) Mathematical arrangement of events in columns and rows
 - D) None
-

QLabel : Q14

Q3013231) Which one of the following is NOT a characteristic of a team?

- A) Collective output
 - B) Individual and collective responsibility
 - C) Fluid dimension to roles and tasks
-

D) Minimal and formal knowledge sharing

QLabel : Q15

Q3013232) All of the following increase team effectiveness EXCEPT:

- A) Understanding team timing
 - B) Ignoring ineffective team processes
 - C) Paying attention to team tasks
 - D) Developing, using and reinforcing effective group norms
-

QLabel : Q16

Q3013233) Which of the following is NOT one of the task related functions within a team?

- A) Resource acquisition and management
 - B) Work distribution
 - C) Participation
 - D) Commonly accepted mission
-

QLabel : Q17

Q3013234) The team gathers for the monthly progress and problems' report about reaching individual and departmental objectives. Which of the following statements reflect effective team meeting?

- A) Only a few team members seem to be concerned about the impact of their presentation; they attempt to build allies within the team
 - B) There is an open and realistic sharing of both progress and problems
 - C) Some team members seem to be playing the political game, while others do not
 - D) One clique exists within this team and their presentations sound about the same-politically safe
-

QLabel : Q18

Q3013235) Which of the following is NOT a stage of team development?

- A) Forming
 - B) Deciding
 - C) Performing
 - D) Storming
-

QLabel : Q19

Q3013236) Rearrange the following steps of recruitment:

- (A). Searching
- (B). Evaluation and control
- (C). Planning
- (D). Screening
- (E). Strategy development

Choose the **correct** answer from the options given below:

- A) (C),(B),(A),(E),(D)
 - B) (C),(E),(A),(D),(B)
 - C) (D),(E),(C),(A),(B)
 - D) (B),(A),(D),(E),(C)
-

QLabel : Q20

Q3013237) A systematic and planned introduction of employees to their jobs, their co-workers and the institution is called:

- A) Job evaluation
 - B) Investiture orientation
 - C) Orientation
 - D) Placement
-

QLabel : Q21

Q3013238) _____ is any learning activity directed towards future needs rather than present needs.

- A) Training
 - B) Development
 - C) Education
 - D) Instruction
-

QLabel : Q22

Q3013239) Which of the following option is a component of remuneration?

- A) Fringe Benefits
 - B) Commitment
 - C) External equity
 - D) Motivation
-

QLabel : Q23

Q3013240) Match **List-I** with **List-II**

List-I	List-II
(A). Fringe benefits	(I). Stock option
(B). Job context	(II). Challenging job responsibilities
(C). Prerequisites	(III). Group plans
(D). Incentives	(IV). Medical care

Choose the **correct** answer from the options given below:

- A) (A) - (IV), (B) - (II), (C) - (I), (D) - (III)
- B) (A) - (II), (B) - (I), (C) - (III), (D) - (IV)
- C) (A) - (I), (B) - (III), (C) - (IV), (D) - (II)
- D) (A) - (III), (B) - (II), (C) - (IV), (D) - (I)

QLabel : Q24

Q3013241) When a higher level job is assigned to an individual without increase in salary, it is called:

- A) Horizontal promotion
- B) Vertical promotion
- C) Dry promotion
- D) Diagonal promotion

QLabel : Q25

Q3013242) Payment to faculty on per class/period of teaching or output per period/hour basis is called:

- A) Time rate method
- B) Period rate method
- C) Both (A) and (B)
- D) None

QLabel : Q26

Q3013243) As per Sec 3-C of CCS conduct Rules "sexual harassment" includes such unwelcome sexually determined behaviour whether directly or otherwise:

- A) Physical contact as advances
- B) Demand or request for sexual favours
- C) Sexually coloured remarks
- D) All the these

QLabel : Q27

Q3013244) Which of the following is INCORRECT?

- A) Outstanding expenses - current asset
 - B) Good will - intangible asset
 - C) Sundry debtors - current asset
 - D) Loose tools - tangible fixed asset
-

QLabel : Q28

Q3013245) Fixed assets should be verified at least once in:

- A) six months
 - B) one year
 - C) two years
 - D) three years
-

QLabel : Q29

Q3013246) Diwali advance given to an employee is:

- A) Revenue Expenditure
 - B) Capital Expenditure
 - C) Not an Expenditure
 - D) Deferred Revenue Expenditure
-

QLabel : Q30

Q3013247) All of the following are traits and characteristics of effective leaders EXCEPT:

- A) Charisma
 - B) Strong motivation and high energy
 - C) Trustworthiness and character
 - D) Being so self-confident that they believe they can handle anything
-

QLabel : Q31

Q3013248) According to Path Goal Theory, which of the following is NOT a Leadership Behaviour?

- A) directive behaviour
 - B) supportive behaviour
 - C) participative behaviour
 - D) none
-

QLabel : Q32

Q3013249) Ravi is a type of manager who is concerned primarily with accomplishing goals and objectives and concentrates on the task itself. His behavioural style is called:

- A) authoritarian
 - B) democratic
 - C) task oriented
 - D) people oriented
-

QLabel : Q33

Q3013250) Mr. X is the only person in the institution with expertise in the E-Commerce field. His source of power is called:

- A) reward power
 - B) knowledge power
 - C) referent power
 - D) None
-

QLabel : Q34

Q3013251) Transformational leadership has the following characteristics:

- A) Believe success arises from leaders and staff working together
 - B) Takes the view that rewards and punishment motivate staff
 - C) Seeks to involve staff in the decision making process
 - D) Employs a clear chain of command
-

QLabel : Q35

Q3013252) Moving your head, face, and eyes away from another person while communicating is often interpreted as a lack of Self-:

- A) Respect
 - B) Esteem
 - C) Confidence
 - D) Control
-

QLabel : Q36

Q3013253) The following is NOT a barrier to effective communication:

- A) One-way communication
 - B) Mixed signal from sender
 - C) Feedback
 - D) Different interpretation of words
-

QLabel : Q37

Q3013254) One of the following is NOT the suggestion for improving individual's listening skills. Which is that?

- A) Empathizing with the speaker
 - B) Paraphrase the speaker
 - C) Maintain eye contact with the speaker
 - D) Sympathizing with the speaker
-

QLabel : Q38

Q3013255) Horizontal communication takes place between:

- A) Employees with same status
 - B) Subordinate to Superior
 - C) Superior to Subordinate
 - D) None
-

QLabel : Q39

Q3013256) Which of the following is NOT an indicator of a Motivated Workforce?

- A) High Productivity
 - B) Ingenuity in the use of Resources
 - C) High Employee Turnover
 - D) Work conscious
-

QLabel : Q40

Q3013257) The theory of motivation where employees make comparison of the ratios of their job inputs to outcomes relative to those of others:

- A) Expectancy Theory
 - B) Equity Theory
 - C) Two Factor Theory
 - D) Need Hierarchy Theory
-

QLabel : Q41

Q3013258) The factors that are associated with conditions surrounding the job, according to Herzberg's two factor theory, are:

- A) Hygiene factors
 - B) Economic factors
 - C) Motivating factors
 - D) Environmental factors
-

QLabel : Q42

Q3013259) A programme of one-to-one collaboration between an external expert and a manager for developing the leadership skills of the later is called:

- A) Coaching
 - B) Mentoring
 - C) Orientation
 - D) None
-

QLabel : Q43

Q3013260) One of the following is NOT a tip that manager can employ for increasing the employee acceptance and commitment to Goals, which is that?

- A) Convincing employees that goal attainment is within their capabilities
 - B) Providing managerial support
 - C) Explaining goal relevance to personal needs
 - D) Setting ambiguous standards
-

QLabel : Q44

Q3013261) The middle management is responsible for _____.

- A) Official Goals
 - B) Strategical Goals
 - C) Operative Goals
 - D) All these
-

QLabel : Q45

Q3013262) The best strategy(ies) for planning out your time effectively is/are:

- A) Delay any unnecessary work
 - B) Prioritize all your tasks
 - C) Ignore all the unexpected work
 - D) All these
-

QLabel : Q46

Q3013263) All the symptoms of poor time management except:

- A) Sub- par work quality
 - B) Not meeting deadlines
 - C) Too much on the plate
 - D) Getting organized
-

QLabel : Q47

Q3013264) Work attitudes can be reflected in an institution through:

- A) Job Satisfaction
 - B) Organizational Commitment
 - C) Both (A) and (B)
 - D) Neither (A) nor (B)
-

QLabel : Q48

Q3013265) The following is NOT the component of Attitude:

- A) Psycho-motor
 - B) Cognition
 - C) Behaviour
 - D) Affect
-

QLabel : Q49

Q3013266) Which of the following is not the stage in Kurt Lewin's famous three-stage prescriptive model of change developed in the 1950s?

- A) Moving to a new level
 - B) Refreezing attitudes at the new level
 - C) Unfreezing current attitudes
 - D) Melting resistance
-

QLabel : Q50

Q3013267) The questionable assumptions underpinning the prescriptive approach to strategic change:

- A) Change is unpredictable and discontinuous
 - B) Change is a continuous process
 - C) Change is predictable, sequential and controllable by management
 - D) Change is an organic and fundamentally about managing culture
-

QLabel : Q51

Q3013268) For overcoming the resistance to change, the following strategy is Not appropriate:

- A) Communication and discussion
 - B) Involving those who resist in the change process
 - C) Bullying and harassing people into towing the line
 - D) Giving incentives
-

QLabel : Q52

Q3013269) A process where employees write down their ideas on slips of paper with no identification, exchange the slips and attempt to build on each other's ideas:

- A) Mind mapping
 - B) Brain writing
 - C) Forced relationship
 - D) Pattern breakers
-

QLabel : Q53

Q3013270) All of these are the approaches to encourage creativity in an institution except:

- A) tolerating failures
 - B) offering recognition for good effort and performance
 - C) restricting on-the-job interaction in order encourage individual excellence
 - D) encouraging experimentation among employees
-

QLabel : Q54

Q3013271) Innovation is:

- A) commercialization of a new product or process
 - B) invention of a new product or process
 - C) development of a new product or process idea
 - D) implementation of a new production method
-

QLabel : Q55

Q3013272) The weakest form of control is:

- A) Pre-control
 - B) Simultaneous control
 - C) Post-control
 - D) Dual control
-

QLabel : Q56

Q3013273) The premise control is based on:

- A) Buildings
 - B) People
 - C) Resources
 - D) Assumptions
-

QLabel : Q57

Q3013274) The main characteristics of an effective control system are:

- A) Flexibility, accuracy, timeliness and objectivity
 - B) Flexibility, measurability, timeliness and objectivity
 - C) Flexibility, accuracy, relevance and objectivity
 - D) Flexibility, accuracy, timeliness and relevance
-

QLabel : Q58

Q3013275) Effective control depends on:

- A) Organisation structure
 - B) Proper direction
 - C) Flow of communication
 - D) All these
-

QLabel : Q59

Q3013276) The simplest and most popular technique for appraising employee performance:

- A) Rating Scales
 - B) Critical Incident
 - C) Cost accounting
 - D) BARS
-

QLabel : Q60

Q3013277) The major weakness of the forced distribution method is:

- A) Assumes that employee performance levels always conform to a normal distribution
 - B) Work is reliable
 - C) The error of central tendency
 - D) None
-

QLabel : Q61

Q3013278) A typical confidential report comprises of following attributes of an individual:

- (A). Leadership
- (B). Ability to reason
- (C). Integrity

Choose the **correct** answer from the options given below:

- A) (A), (B) only.
 - B) (A), (C) only.
 - C) (A), (B), (C).
 - D) (B), (C) only.
-

QLabel : Q62

Q3013279) If no charge sheet is issued within 3 months of suspension of an employee, then:

- A) Suspension is to be revoked
 - B) Reasons for suspension are to be intimated to the employee
 - C) His monthly payment should be doubled
 - D) He should be transferred mandatorily from that place.
-

QLabel : Q63

Q3013280) The systematic collection and interpretation of evidence, leading as part of the process, to a judgement of value with a view to action is called:

- A) Assessment
 - B) Evaluation
 - C) Corrective action
 - D) Feedback
-

QLabel : Q64

Q3013281) In institutional evaluation, "Adequacy" means to:

- A) check whether the goals or targets set by an institution were met or not
 - B) check whether the institute has attained the expected goals
 - C) determine the true effect of an intervention on the indicators of interests
 - D) determine the success of programme's activities and outcomes
-

QLabel : Q65

Q3013282) Identify the correct statement. Academic audit is:

- A) A framework for finding fault with a system or individual faculty and staff
 - B) An externally directed surprise spot checks
 - C) An arid collection of awkward questions lacking a philosophy and coherence with the purpose of institute
 - D) A tool whereby adequacy of academic inputs in an educational institution are measured
-

QLabel : Q66

Q3013283) Institutional Planning is a good method of:

- A) Solving problems
 - B) Eliminating trial and error method
 - C) Checking wastage and stagnation of resources
 - D) All these
-

QLabel : Q67

Q3013284) The most appropriate order in which the institutional managers typically perform the managerial functions:

- A) organising, planning, controlling, leading
 - B) organising, leading, planning, controlling
 - C) planning, organising, leading, controlling
 - D) planning, organising, controlling, leading
-

QLabel : Q68

Q3013285) The function of Budgeting in Institutional management is:

- A) Financial Planning
 - B) Accounting
 - C) Control and expenditure
 - D) All these
-

QLabel : Q69

Q3013286) The assumptions about the environment in which an institutional plans are formulated and executed are:

- A) A regular follow-up
 - B) Derivative plans
 - C) Planning Premises
 - D) Setting of objectives
-

QLabel : Q70

Q3013287) The term best describes the process of obtaining, deploying, and utilizing a variety of essential resources to contribute to an institution's success:

- A) planning
 - B) organizing
 - C) staffing
 - D) management
-

QLabel : Q71

Q3013288) Which of the following characterize a manager as being effective?

- A) They use a minimum amount of resources for the amount of outputs produced
 - B) They devote a large amount of time to planning
 - C) They achieve their goals
 - D) They interview, select, and train people who are most suitable to fill open jobs.
-

QLabel : Q72

Q3013289) The strategies which aim at improving internal weaknesses by taking advantage of external opportunities:

- A) SO
 - B) WO
 - C) SW
 - D) ST
-

QLabel : Q73

Q3013290) 4 Ps of internal scan in SWOT analysis does not include:

- A) Properties
 - B) People
 - C) Processes
 - D) Profits
-

QLabel : Q74

Q3013291) _____ is an important functional area of an institution requiring change.

- A) Core value
 - B) Thrust area
 - C) Change agent
 - D) Strategy
-

QLabel : Q75

Q3013292) Any person, group or organisation that can place a claim on an institution's attention/resources/output is called:

- A) Customer
 - B) Top Management
 - C) Stakeholder
 - D) Consumer
-

QLabel : Q76

Q3013293) The following is NOT a principle of organisation:

- A) Principle of exception
 - B) Principle of balance
 - C) Principle of complexity
 - D) Principle of co-ordination
-

QLabel : Q77

Q3013294) Each subordinate should have only one superior whose command he has to obey. This is known as:

- A) Division of work
 - B) Exception principle
 - C) Unity of Command principle
 - D) Authority - responsibility principle
-

QLabel : Q78

Q3013295) Organisation structure establishes relationships between:

- A) organisation and environment
 - B) people, work and resources
 - C) organisation and society
 - D) suppliers and customers
-

QLabel : Q79

Q3013296) Group norms are:

- A) Modes of behaviours that are shared by some members of the group
 - B) Modes of behaviours that challenge group values and beliefs
 - C) Modes of behaviours that are acceptable to and shared by group members
 - D) Modes of behaviours that are different of those of other group members
-

QLabel : Q80

Q3013297) The following is NOT a characteristic of an effective team:

- A) The open expression of feelings and disagreements
 - B) The resolution of conflict by members themselves
 - C) A belief in shared aims and objectives
 - D) A sense of commitment by individual member's to their own goals and objectives
-

QLabel : Q81

Q3013298) Which mode of recruitment is through advertisements, newspapers and want ads?

- A) Direct
 - B) Indirect
 - C) On payroll
 - D) Third pay
-

QLabel : Q82

Q3013299) Which of the following topics are covered in employee orientation programme?

- A) Training and education benefit
 - B) Relationship to other jobs
 - C) Disciplinary regulations
 - D) All these
-

QLabel : Q83

Q3013300) The following is not a method of on the job training:

- A) Supervision
 - B) Job instruction
 - C) Role play
 - D) Job rotation
-

QLabel : Q84

Q3013301) Which of the following is a challenge mentioned in remuneration?

- A) Employee participation
 - B) Pay secrecy
 - C) Comparable worth
 - D) All these
-

QLabel : Q85

Q3013302) The following act, conduct and commissions of a Government servant amount to misconduct:

- A) If the act or conduct is prejudicial or likely to be prejudicial to the interests of the master or to the reputation of the master
 - B) If the act or conduct is inconsistent or incompatible with the due or peaceful discharge of his duty to his master
 - C) If the act or conduct of a servant makes it unsafe for the employer to retain him in service
 - D) All these
-

QLabel : Q86

Q3013303) A sanction for any fresh charge shall, unless it is specifically renewed, lapse if no payment in whole or in part has been made during a period of:

- A) 12 months from the date of issue of such sanction
 - B) Financial year in which sanction accorded
 - C) 6 months from the date of issue of such sanction
 - D) 3 months from the date of issue of such sanction
-

QLabel : Q87

Q3013304) As per accrual concept, which of the followings is not true:

- A) sales + gross profit = revenue
 - B) revenue – profit = expenditure
 - C) revenue – expenditure = profit
 - D) revenue = profit + expenditure
-

QLabel : Q88

Q3013305) A manager gets his authority by virtue of his position, while a _____ gets his authority from his followers.

- A) Mentor
 - B) Counsellor
 - C) Leader
 - D) Coach
-

QLabel : Q89

Q3013306) The leadership styles given by Hersey and Blanchard include:

- A) Telling, Selling, Participative and Delegating styles
 - B) Telling, Selling, Directing and Delegating styles
 - C) Telling, Selling, Directing and Controlling styles
 - D) Telling, Selling, Leading and Delegating styles
-

QLabel : Q90

Q3013307) In which stage of the communication process, does the receiver interpret the message and translate it into meaningful information?

- A) Encoding
 - B) Decoding
 - C) Feedback
 - D) Transmission
-

QLabel : Q91

Q3013308) Which of the following facial clues often reveals that a person is lying?

- A) Failure to look you in the eye
 - B) Facial shift
 - C) Crooked smile
 - D) All these
-

QLabel : Q92

Q3013309) Rearrange the following six steps of motivation logically:

- A. Engages in goal - directed behaviour
- B. Reassesses needs deficiencies
- C. Performs
- D. Identifies needs
- E. Searches for ways to satisfy the needs
- F. Receives either rewards or punishment

- A) (A), (B), (C), (D), (E), (F)
 - B) (B), (C), (D), (E), (A), (F).
 - C) (D), (F), (C), (A), (E), (B).
 - D) (D), (E), (A), (C), (F), (B)
-

QLabel : Q93

Q3013310) The broad aim of Counselling is:

- A) Ensuring that clients are on the correct medication
 - B) Promoting personal growth and productivity
 - C) Providing a successful diagnosis in psychopathology
 - D) Solely addressing the behaviour
-

QLabel : Q94

Q3013311) The creative people tend to have all of the following characteristics except:

- A) A positive self-image without being blindly self-confident
 - B) Can work along in isolation necessary for developing ideas
 - C) Frequently considered to be nonconformists and do not need strong approval from the group
 - D) Have a low tolerance for ambiguity, must have clear directions on all task
-

QLabel : Q95

Q3013312) The last step in a control process is:

- A) Allocate resources
 - B) Taking corrective action
 - C) Select a strategy
 - D) Set standards
-

QLabel : Q96

Q3013313) The full form of "BARS" is:

- A) Baseline Accounting and Reporting System
 - B) Behaviourally Anchored Rating Scales
 - C) Budgeting Accounting and Reporting System
-

D) Behaviourally Anchored Reporting Scales

QLabel : Q97

Q3013314) The time limit for completing an inquiry and submitting report by the Inquiring Authority is:

- A) 3 months
 - B) 6 months
 - C) 9 months
 - D) 18 months
-

QLabel : Q98

Q3013315) _____ involves collecting and analysing information about a programme's activities, characteristics and outcomes.

- A) Academic audit
 - B) Education evaluation
 - C) Programme evaluation
 - D) Organisational assessment
-

QLabel : Q99

Q3013316) _____ is/are WRONG statement(s) about academic audit.

- A) Framework for finding fault with a system or individual faculty and staff
 - B) Externally directed surprise spot checks
 - C) An arid collection of awkward questions lacking a philosophy and coherence with the purpose of institute
 - D) All these
-

QLabel : Q100

Q3013317) Academic Audit report contains all of the following except:

- A) Current status
 - B) Strengths and weaknesses
 - C) Criticism of non performing units/individuals
 - D) Action plan for future improvements
-

Question ID/Code	PDF Q. Sequence	Answer Key
Q3013218	1	C
Q3013219	2	B
Q3013220	3	D
Q3013221	4	D
Q3013222	5	B
Q3013223	6	B
Q3013224	7	C
Q3013225	8	D
Q3013226	9	D
Q3013227	10	B
Q3013228	11	B
Q3013229	12	B
Q3013230	13	C
Q3013231	14	D
Q3013232	15	B
Q3013233	16	C
Q3013234	17	B
Q3013235	18	B
Q3013236	19	B
Q3013237	20	C
Q3013238	21	B
Q3013239	22	A
Q3013240	23	A
Q3013241	24	C
Q3013242	25	B
Q3013243	26	D
Q3013244	27	A
Q3013245	28	B
Q3013246	29	C
Q3013247	30	D
Q3013248	31	D
Q3013249	32	C
Q3013250	33	B
Q3013251	34	D
Q3013252	35	C
Q3013253	36	C
Q3013254	37	A
Q3013255	38	A
Q3013256	39	C

Q3013257	40	B
Q3013258	41	A
Q3013259	42	A
Q3013260	43	D
Q3013261	44	C
Q3013262	45	B
Q3013263	46	D
Q3013264	47	C
Q3013265	48	A
Q3013266	49	D
Q3013267	50	C
Q3013268	51	C
Q3013269	52	B
Q3013270	53	C
Q3013271	54	A
Q3013272	55	C
Q3013273	56	D
Q3013274	57	A
Q3013275	58	D
Q3013276	59	A
Q3013277	60	A
Q3013278	61	C
Q3013279	62	B
Q3013280	63	B
Q3013281	64	A
Q3013282	65	D
Q3013283	66	D
Q3013284	67	C
Q3013285	68	D
Q3013286	69	C
Q3013287	70	D
Q3013288	71	C
Q3013289	72	B
Q3013290	73	D
Q3013291	74	B
Q3013292	75	C
Q3013293	76	C
Q3013294	77	C
Q3013295	78	B
Q3013296	79	C
Q3013297	80	D

Q3013298	81	B
Q3013299	82	D
Q3013300	83	C
Q3013301	84	D
Q3013302	85	D
Q3013303	86	A
Q3013304	87	A
Q3013305	88	C
Q3013306	89	A
Q3013307	90	B
Q3013308	91	D
Q3013309	92	D
Q3013310	93	B
Q3013311	94	D
Q3013312	95	B
Q3013313	96	B
Q3013314	97	B
Q3013315	98	C
Q3013316	99	D
Q3013317	100	C